

## **PiP Programme Project Manager Advert**

**Salary: NJC PO2, Spinal Column Points 29 to 32 (£39,862 - £42,839)**

We are seeking an experienced and motivated Project Manager to lead the delivery of the Wick and Toddington Pride in Place Programme – a major, community-led initiative that will shape long-term investment in the area to help strengthen communities and improve local places.

This is an exciting and high-impact role, ideal for someone who thrives in a dynamic, community-focused environment and enjoys working with partners at all levels. Working closely with the Pride in Place Neighbourhood Board, you will be responsible for the planning, coordination and delivery of the full programme.

You will manage a diverse programme of capital and revenue projects, ensuring compliance with funding requirements, maintaining strong financial oversight, managing risks proactively, and delivering high-quality outcomes. The role involves close collaboration with residents, voluntary and community organisations, local councils, delivery partners, and government bodies, as well as representing the programme at meetings, events and consultations.

We are looking for someone who can bring substantial experience of managing complex programmes or projects, strong leadership and relationship-building skills with the ability to work confidently with senior stakeholders and community representatives. To succeed in this role you need a confident, professional approach to governance, reporting and decision-making, as well as excellent organisational, planning and analytical skills, with the ability to manage competing priorities and high-profile workstreams. Experience of grant-funded programmes, procurement, budget management and a commitment to inclusive, community-led approaches is essential.

In return, we can offer 23 days annual leave, access to the Local Government Pension Scheme, and the opportunity to work on a flagship programme which will deliver long-term benefits for the community. An element of hybrid working and flexibility in working arrangements will be considered, subject to the needs of the service.

For an informal discussion about this role, please contact Laura Chrysostomou, Town Clerk, via email: [luc@littlehampton-tc.gov.uk](mailto:luc@littlehampton-tc.gov.uk)

If you are interested in this varied and rewarding role, we would welcome an application from you. Only applications submitted using our application form will be considered.

Please refer to the Job Description and Person Specification, available on our website.

**Closing date:** Midnight Sunday 26 April

**Shortlisting:** Week commencing 27 April

**Interview date:** Friday 8 May 2026

**Proposed start date:** As soon as possible